

Summary Plan Description Employee Acknowledgement Form

Name _____

Company _____

I hereby acknowledge receipt of my personal copy of the Summary Plan Description (SPD) for the 401(k) Plan.

The information in this SPD is subject to change. I understand that changes in the plan may supersede, modify, or eliminate the information summarized in this booklet. As the company provides updated Summary Plan Descriptions or Summary of Material Modifications, I accept the responsibility for reading about the changes.

I, _____, hereby state that I have received a copy of the SPD. I acknowledge that I have read and understand these policies and procedures.

Signature _____ Date _____

Employees have the option of receiving the handbook in electronic format or hard copy. Please indicate your choice by checking the appropriate box below:

I choose to receive the SPD in electronic format.

I choose to receive a hard copy of the SPD which is available from the employer.